Minutes of a Meeting of Hanwell Parish Council
Held on Wednesday 11 January 2023 at 7:30pm at Hanwell Village Hall

Present: Councillors:, John Spratt (Chairman), Arnold Bailey, Giles Dessain, Catriona Reid, David Collingwood-Turner, Robin Aitken, Kate Nash, (Clerk minutes)

Other Attendees: Residents

Apologies: There were no apologies for absence.

Declarations of interest: None

1174 Minutes of Parish Council Meetings of 7 September & 2 November 2022
The minutes of both meetings were agreed and signed by Chairman Spratt

1175 Matters Arising
None

1176 Finance
Cheques signed, as follows:-
£820.00 payable to Howard Edge (Mowing)
£400.00 payable to Clerk (Salary)
£100.00 payable to HMRC (Tax on Clerk's Salary)

1177 Precept Budget & Allocations
The Budget was presented to the Parish Council. The budget proposal for 2022/23 was £7465.00. The usual expenditure incurred by the Parish Council in 2022/23 is expected to be around £9500.00, leaving a deficit of £2500.00. The Parish Council precept has remained the same since 2017. Due to increased costs the 2023/24 budget has been increased considerably. The Parish Council has agreed to increase the Clerks Salary to £2500. Her salary has not been reviewed since 2019. This will take effect from 1 January 2023. The Parish Council are also aware that there will be a requirement for all Parish Councils to use Gov.uk email addresses in the future. Cllr Turner has obtained some quotes between £1500-£2000 for this. The Parish Council agreed the 2023/24 budget at £11050.00. The Parish Council will apply to Cherwell District Council for a precept of £11000.00

Action: Clerk

1178 Planning Action Group Update
The planning action group Keep Hanwell Village Rural delivered their update to the Parish Council and attendees of the meeting. They also offered their thanks for the support received from residents. Chairman Spratt thanked the action group for their update and confirmed that if and when required the Parish Council will consult with the Action Group and reply to any planning applications that they are consulted on.

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1179 Hanwell Lease Update - Charge for Hire

The Parish Council is still waiting for a definitive answer. Cllr Spratt will continue to pursue this.

Action: Chairman Spratt

1180 Code of Conduct for Councillors and Handbook

It was agreed that a handbook for new and existing Councillors should be adopted and should also include the new Code of Conduct. The Handbook has been edited for Hanwell. Chairman Spratt expressed his Thanks to the authors of the handbook which he has adapted for Hanwell Parish Council. It was agreed that Councillors will review the document and circulate amendments. The finalised version will be agreed at the March meeting. This will then be added to the website.

Action: All

1181 Clerk Update

The new dog waste bin has not been installed yet.
The Village Clean up was discussed. Most of the equipment to complete the clean up is stored at the Village Hall. The Clerk will order some bin bags from Cherwell District Council. It was also agreed to add a link to Fix My Street on CDC's website to encourage residents to record instances of fly tipping in and around Hanwell. The date for the Clean up will be 1 April 2023. Cllr Reid will also add a flyer to the Hanwell Fields Facebook Page to invite residents from there to join in.

Action: Clerk, Cllrs Reid & Aitken

1182 Planning Applications

The Parish Council's revised response to planning application 22/03064/OUT, regarding 176 new dwellings off Duke's Meadow Drive has been submitted. The Clerk will obtain the date of the planning meeting when this application will be discussed.
The Draft Local Plan will go to Public Consultation in the very near future. The Parish Council are monitoring this closely and submit a response if required.

Action: Clerk

1183 AOB

The Village Hall Committee are holding a Cake Afternoon Event on 25 February 2023 at the Village Hall

HANFEST will be held on Saturday 15 July 2023 on Hanwell Sports Field and the Village Hall.

The Potholes in and around the village are very dangerous. Cllr Aitken will report this to OCC.

Action: Cllr Aitken

1184 Post Received - Distributed as received

1185 Next Meeting Date Wednesday 8 March 2023

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