Draft Minutes of Hanwell Parish Council Meeting
Held on Tuesday 1 September 2026 at 7:30pm at Hanwell Village Hall

Present: Councillors: Arnold Bailey, Catriona Reid, Bev Oak, Kate Nash (Clerk minutes)

Other Attendees: Residents

Apologies: Apologies were accepted for Chairman Spratt

Declarations of interest: None

1497 Minutes of Parish Council Meeting of 23 June 2026
The minutes of the last Parish Council meeting were agreed by the Parish Council.

1498 Matters Arising
None

1499 Planning Committee & KHVR update
Cllr Reid confirmed there are no new planning issues to report at present.
The Vistry Reserve Matters application has been agreed Ref no: 26/01900/NMA (Refers to ref 24/03424/REM) so work will commence at some point.
There is no further information available on the application 26/00781/OUT (outline application to develop land on other side of B4100) and no date has been set for Cherwell District Council planning committee to discuss this application
There is also no further information available regarding the Solar Farm application

1500 Finance
Payments since the last meeting-
£ 4.25 July Bank Charges
£290.54 Sports Field Rent (re: 2025 invoice not received in Oct 25)
£500.00 Clerk Salary Q/E 30 June 2026
£125.00 Tax on Clerk Salary Q/E 30 June 2026
£730.00 Memorial Bench
£550.00 Prepare and plant site for bench £200.00, £350 Prepare and plant Trough area
£208.80 ROSPA inspection (Play Area)
£ 4.25 August Bank Charges

... Continued

The Parish Council has received £800 from the Councillor Priority Fund towards the purchase of the Memorial bench
The second instalment of the 2026/27 precept will be received in September 2026, in the sum of £10,000.00
The current balance of the bank account is £6370.70

1501 Quiet Lanes Initiative

OCC has recently launched a project to explore the creation of a small number of quiet lanes in rural areas. The Parish Council has expressed an interest and are awaiting more information about the project. Traffic surveys will be carried out and more information will be gathered before the project progresses any further. As soon as the Parish Council receive any details they will consult with residents.

1502 Defibillator

It was agreed that the Parish Council will fund a second defibrillator to be sited at the other end of the village. It will need to be housed in a cabinet and a power supply will need to be sought, some grants are available. A possible sight could be the Moon & Sixpence but Cllr Bailey will need to speak to the owners regarding this. Another possible site is on the wall near Park Close but a power supply would need to be sought so the cabinet can be illuminated at night. The clerk will look into this.

1503 Pavement Parking

New rules have been introduced to stop pavement parking. Cllr Bailey will contact the Neighbourhood Police to find out more about this and what can be done to alleviate the problem in the village

1504 Speedwatch

Robin Aitken is now in receipt of the speed camera equipment from OCC, but is unable to continue to head the initiative. A WhatsApp group for volunteers has already been set up. Robin will message the group asking for a replacement coordinator. Hopefully, a volunteer will come forward and the initiative can continue.

... Continued

1505 Website & Email Addresses

The new website is now live and all minutes etc have been added to the site. The Parish Council has agreed for Teek Ltd to maintain the old website and The Clerk is in the process of arranging the release of the domain so the old website address can be linked to the new website. The release fee is payable to Names.com and is £10+vat.

The new Parish Council email addresses have now been created and the new website address is www.hanwellparishcouncil.gov.uk. The Clerk has reloaded all the relevant documents but content on other parts of the website need updating.

1506 Policies

The Clerk suggested that the Parish Council review their policies.

1507 Clerk Update

The Rospa inspection has been carried out and the Clerk has now received the report. There are a few maintenance issues that need to be addressed mostly with regards to the equipment. The Clerk is obtaining quotes.

It was also reported that there is damage to the ground near the wendy house slide, possibly due to the dry weather. This will be investigated by the Clerk Cllr Bailey will check the Salt Bins and the Clerk will ask OCC to refill them, if necessary

The 2026 Pension Redeclaration has been submitted

DVLA have refused the application to register the mower so it can be insured and driven on the highway. They have requested A NOVA form which is something that should have been submitted by the Company who imported the Mower. The Clerk has spoken to F Pile & Sons who are going back to the supplier Club Cadet regarding this.

The Clerk has also reported the state of repair of the garages and bungalow to Sanctuary

... Continued

1508 Planning Applications

Planning application:
26/01812/F 1 Rose Cottage Hanwell-Increase Roof Pitch - **No Objection**
All other applications received have been considered.

1509 AOB

The issue of dangerous driving through the village was raised again by residents, highlighting the importance of the Speedwatch initiative and presence of Neighbourhood/Traffic Police.

A resident reported that the Horse Trough is leaking Cllr Bailey will check this report back to the Parish Council T
Cllr Reid suggested the Clerks salary be reviewed in light of the extra duties undertaken by her. The Clerk will forward the new pay scales and this can be discussed at the next meeting

1510 Post Received - Distributed as received

1511 Next Meeting Date Tuesday 3 November 2026

A copy of the draft minutes can also be viewed at
www.hanwellparishcouncil.gov.uk

... Continued